

# LEITH LINKS

## COMMUNITY COUNCIL

### Policy on requests for unsolicited financial assistance

It is the policy of Leith Links Community Council (LLCC) that any unsolicited requests for financial assistance will be politely declined.

#### 1. Background

- 1.1. From time to time LLCC receives unsolicited requests for financial assistance.
- 1.2. There has previously been no policy on such requests and each request has been considered on a case by case basis.
- 1.3. LLCC receives a small administrative grant from the City of Edinburgh Council each year to ensure that the Community Council can operate.
- 1.4. LLCC has a small amount of cash reserves which will be used to fund future activities & operational costs of the Community Council.
- 1.5. On 30 January 2017 LLCC agreed that unsolicited requests for financial assistance would be politely declined, with reasonable signposting advice given relating to other possible funding opportunities. And is recorded in the minutes of that meeting.

#### 2. Scope

- 2.1. This policy relates to all monies held by LLCC with the exception of monies held for the explicit purpose of providing financial assistance such as the 'Community Links Fund' project.

#### 3. Review

- 3.1. This policy will remain in place until such time that LLCC agrees to its amendment or revocation.
- 3.2. This policy has been enacted by LLCC for the term of 2016 – 2019 and will expire upon the election of any new Community Council in 2019.