

Notice of meeting and agenda

Leith Neighbourhood Partnership

6.30pm, Thursday, 14 June 2018

Nelson Hall, McDonald Road Library

Contact

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1. Order of business

- 1.1 Welcome and introduction by the Convener. Including any notices of motion and any other items of business submitted as urgent for consideration at the meeting.

2. Declaration of interests

- 2.1 Board Members should declare any financial and non-financial interests they have in the items of business for consideration, identifying the relevant agenda item and the nature of their interest.

3. Business

- 3.1 Welcome and apologies
- 3.2 Minutes of 29 March 2018
 - approval
- 3.3 Edinburgh Partnership Review – workshop session by EP/ Strategy & Insight (circulated)
- 3.4 Leith Chooses Outcomes/ Evaluation- report by Leith Chooses Steering Group (circulated)
- 3.5 Neighbourhood Environment Programme- Verbal Update/ Summary Paper on Funding Position (paper to be tabled)
- 3.6 North East Locality Improvement Plan- Leith Small Area Plan (circulated)

Lawrence Rockey
Head of Strategy and Insight

Committee Members

Councillors:

Marion Donaldson (Convener), Susan Rae (Vice Convener) Gordon Munro, Lewis Ritchie, Chas Booth, Amy McNeese-Mechan; Adam McVey

Service Partners:

Keith Anderson (Port of Leith Housing Association), Willy Barr (Voluntary Organisations in Leith Together), Vacancy (Voluntary Organisations in Leith Together), William Pollard (Scottish Fire and Rescue Service), Andrew Johnston (Police Scotland), Ray Clark (Forth Ports Plc), Angela Lindsay (NHS Lothian)

Community Partners:

Jim Scanlon (Leith Links Community Council), Vacancy (Leith Links Community Council), Charlotte Encombe (Leith Central Community Council), Vacancy (Leith Central Community Council), Leith Harbour and Newhaven Community Council (Vacancy)

Information about Leith Neighbourhood Partnership

Leith Neighbourhood Partnership is an Advisory Committee to the City of Edinburgh Council. It meets the requirement of the Local Government in Scotland Act 2003 to form a Community Planning Partnership. The Partnership makes sure that people and communities are genuinely engaged in decisions on services. Members are committed to working together in providing better services.

Further information

If you have any questions about the agenda or meeting arrangements, please contact Caroline Lamond, Lifelong Learning Service Manager, North East Locality Team, East Neighbourhood Centre, 101 Niddrie Mains Road, EH16 4DS.

E-mail caroline.lamond@edinburgh.gov.uk

Minutes

Leith Neighbourhood Partnership

6.30 pm, Thursday, 29 March 2018

Nelson Hall, McDonald Road Library.

Partnership Members

Cllr. Marion Donaldson (Convener), Cllr Susan Rae (Vice Convener), Cllr. Amy McNeese-Meechan, Cllr. Adam McVey, Cllr. Gordon Munro, Jim Scanlon (Leith Links Community Council), Andrew Johnston (Police Scotland), William Pollard (Scottish Fire and Rescue Service)

Supporting Officers and Officials

City of Edinburgh Council Officers: Evelyn Kilmurry, Libby Strong, Caroline Lamond, Darren Ryan

Apologies

Cllr. Chas Booth, Keith Anderson (PoLHA), Angela Lindsay, Ben McPherson (MSP), Deidre Brock (MP), Charlotte Encombe (Leith Central Community Council), Claire Ironside (POLHA),

1. Order of Business

- 1.1. The Convener welcomed everyone to the Leith Neighbourhood Partnership (NP) meeting. The Convener welcomed Cllr. Maureen Child to the meeting as Convener for the North-East Locality Committee. Cllr. Amy McNeese-Meechan is the Vice-Convener for the North-East Locality Committee.

2. Declaration of Interests

- 2.1 No financial or non-financial interested were declared by Partnership members.

3. Deputations

3.1 None.

4. Minutes

4.1 The minutes of 18 January 2018 were approved as a correct record.

5. Neighbourhood Partnership Business

- 5.1 **Order of Business** The Partnership agreed to take the North-East Locality Committee as the first item on the agenda.
- 5.2 **North East Locality Committee** Cllr. Child presented the Partnership with an overview of the North-East Locality Committee. Fifteen Elected Members are charged with considering the services to one quarter of the City. The Councillor advised that the Committee has a community leadership and community development role; to inspire, and make things happen. The Convener thanked Cllr. Child for her input.
- 5.3 Evelyn Kilmurry advised that the North East Locality Committee meetings will be webcast, and that the next meeting is 26 April 2018 at 5pm.
- 5.4 Cllr. Donaldson requested a summary paper to be circulated to the Partnership describing the Locality Committee, the Edinburgh Partnership Review and the Neighbourhood Partnership.
- 5.5 **Tram extension Plans** Rob Leech, Director of Arturas Consultancy, supported by Darren Rait, Technical Lead, presented an update of the proposed plans for Trams to Newhaven. Rob advised that the Stage 2 consultation has been ongoing since October 2017 on the 4.8km route and that the Business case has been updated in 2018. A broad ranging discussion followed the presentation with a number of questions raised.
- The Convener thanked Rob and Darren for their input.
- 5.6 **Leith Chooses** Councillor Donaldson advised that the participatory budgeting project had distributed £118K to 29 projects. Over 1000 people attended an event on the 3rd March in Leith Community Centre, and 963 voters registered. 1000s of flyers were distributed, drop-in support sessions offered and an Awards evening held with Dr. Oliver Escobar presenting as the guest speaker.
- 5.7 Sally Millar outlined the context for Leith Chooses and advised that there were many challenges for the Steering Group who delivered the process within a six-month timeline. The Steering Group are now undertaking an evaluation phase with a survey monkey under development and other approaches to encourage feedback from organisations who participated in the process and from voters. All are asked to contribute feedback.
- 5.8 Cllr Munro recorded a vote of thanks to volunteers, Community Councillors and Council Officers for their hard work in delivering Leith Chooses.

5.9 **Neighbourhood Environment Programme** Darren Ryan, NE Transport & Environment Manager provided an update on the programme of environmental improvement projects with work progressing for RedBraes Park, Dalmeny Street Park resurfacing and Leith Links Park. Darren advised that an open consultation session will be held in May for the Leith Links Park design and that there are plans to submit a WREN funding application in June in order to maximise the impact of the upgrade work. A discussion followed and questions were raised about the engagement with young people and schools. Darren agreed that more engagement work was required to reach these key target groups.

5.10 **Neighbourhood Environment Programme/ Housing** Libby strong, NE Housing Operations Manager provided an update on the programme of environmental Housing improvements with the following projects delivered from the 2017/18 budget:

- Inchkeith Court – Drop Bollards- completed
- Auchinleck Court – Resurfacing of footpath- completed
- 52 Dalmeny Street – Renewal of fencing- Work has commenced on site
- 40 Dickson Street – Renewal of fencing- Work has commenced on site
- Persevere Court - Community Garden- WPCRA residents group this project would be reviewed during the planning phase 2 of Capital Programme Investment at West Cromwell Street, Citadel and Persevere Court
- Portland Street – Internal Courtyard - The Partnership agreed to the appointment of an architect to undertake an initial design, cost approximately £8-10k.

Libby advised the Partnership that the remaining 2017/18 budget totals £22K.

The Partnership agreed to take forward more detailed costings for project at 12 - 20 Tolbooth Wynd (renewal of slabs and minor landscape works).

Libby outlined a number of newly identified projects where more detailed costings were being obtained in order to present at a future meeting of the Partnership for the 2018/19 NEP funds. These include:

- South Sloan Street – Fencing- Cost approximately £40k
- 70 Henderson Street – Landscaping to corner plot- Cost approximately £4 – 5k
- 1 Restalrig Park – Communal car park, site recycling containers- Cost approximately £4-5k
- 1 Restalrig Park – Landscape entrance of car park- Cost approximately £ 5-6k

The Partnership agreed to receive more detailed costings at a future meeting.

5.11 **NE Locality Improvement Plan (LIP)** Evelyn Kilmurry North East Locality Manager reported that work is progressing on taking forward the actions in the LIP with partnership groups involved in action planning, and focusing on the small areas. Inspector Johnston described the small area work working starting in Leith. Evelyn advised that summary versions of the plans will be available and key stakeholders events for Place action-planning will be held in May/ June.

5.12 The Convener thanked everyone for their contributions and closed the meeting.

6. Date of Future meetings

- 6.1 **Date of Next Meeting:** To be discussed and advised June.

Leith Neighbourhood Partnership

A summary and introduction to the:

- **Neighbourhood Partnership**
- **Edinburgh Partnership Review**
- **Locality Committee**
- **Locality Improvement Plan**

Leith Neighbourhood Partnership

Neighbourhood Partnerships (NPs) are Advisory Committees of the Council and provide the vehicle for co-ordinating local community planning activity. Members of the NP for Leith include Councillors, Police, NHS, Fire and Rescue Service, the voluntary sector and community representatives from the three local Community Councils (Leith Links, Leith Central and Leith Harbour & Newhaven Community Councils). Port of Leith Housing Association and Forth Ports are also members of the Leith Neighbourhood Partnership.

Edinburgh Partnership- Review of Governance and Partnership Working Arrangements

The Edinburgh Partnership (EP), the strategic community planning partnership for Edinburgh, has agreed to carry out a review of the community planning arrangements in the city; as part of this it will consider community planning at both a citywide and local level and therefore will make recommendations which are likely to affect the future role of NPs. Any decisions relating to NPs require the approval of Council. In the meantime, NPs continue to meet and form part of the city's community planning arrangements.

Detail about the full scope and timescale for the review have been developed by a sub group of the Edinburgh Partnership and it has been agreed that the Neighbourhood Partnerships as a key stakeholder will be included in the review. The next Neighbourhood Partnership meeting will therefore include a focus on the EP review.

Locality Committees

The Council agreed at its meeting on 26 October 2017 to establish 4 Locality Committees. These are Committees of the Council and the membership is made up of the 15 local Councillors across the 4 wards in North East:

- Leith
- Leith Walk
- Craigentinny & Duddingston
- Portobello & Craigmillar

The remit for Locality Committees was agreed at Council on 23 November 2017. Locality Committees are not a replacement for NPs. They do not have partner or community members on the Committee. The Locality Committee remit includes; monitor and scrutinise delivery of local services; scrutinise and oversee the delivery of Council services in the

Locality Improvement Plan; facilitate and encourage public engagement, consultation, participation and feedback.

Included within the Locality Committee's remit is "To decide whether Neighbourhood Partnerships or their equivalent should continue within their locality as advisory groups on local issues and spending priorities". The NE Locality Committee agreed that it would continue to consider the views of the NPs in local matters being considered by the Committee. For clarity, the Locality Committee cannot decide whether or not NPs in the NE of the city should continue to exist; any decision regarding the future of NPs must be taken at Council.

The first 2 meetings of the North East Locality Committee have been held on the 19 February and 26 April 2018. Cllr Maureen Child was appointed as Convener and Cllr Amy McNeese-Mechan as Vice Convener. The papers and webcast of the meeting can be found at www.edinburgh.gov.uk/cpol

Locality Improvement Plans

The Community Empowerment (Scotland) Act 2015 placed a requirement on Community Planning Partnerships to produce Locality Improvement Plans to improve outcomes for local communities, including those communities experiencing the poorest outcomes.

The North East Locality Improvement Plan was endorsed by the Edinburgh Partnership and at Council Committee. The Plan is a partnership plan which sets out to tackle poverty and inequalities and includes a focus on early intervention and preventative partnership approaches to tackling challenges. Over 2,000 people and groups were engaged across the locality to determine the priorities in the Plan. The priorities are set out around 5 themes:

- Place
- Children, Families and Young People
- Economy and Employability
- Health and Wellbeing
- Community Safety

It also sets out plans for 3 smaller geographical areas within North East:

- Lochend, Loganlea, Craighentiny
- Area within Leith
- Greater Craigmillar- Bingham, Magdalene, Niddrie and The Christians,

Council officers, partners, voluntary sector organisations and communities will work together to develop and implement actions to deliver against these partnership plans. The full plan can be viewed at: www.edinburgh.gov.uk/localityimprovementplans

Leith Neighbourhood Partnership

1830pm, Thursday, 14 June 2018

Leith Chooses Participatory Budgeting Process 2017-2018

Item number 3.4

Report number

Routine

Wards

(12) Leith Walk

(13) Leith

Council Commitments 47

Executive Summary

Participatory Budgeting (PB) is an approach to engaging citizens and giving the decision-making power on the allocation of public funds. This approach has been used by Leith Neighbourhood Partnership (NP) to allocate its Community Grants Fund (CGF) for seven years.

In August 2017, the Leith Neighbourhood Partnership made the decision to allocate all the Community Grants Fund for the financial year 2017-18 through a PB process. Simultaneously, Leith Links Community Council made a successful application to the Scottish Government's Community Choices Fund to support a local PB process. This report provides an evaluation of the PB approach "Leith Chooses" which was delivered because of the integration of the two funding streams into one process.

£eith Chooses Participatory Budgeting Process 2017-2018

1. Recommendations

The Leith Neighbourhood Partnership are asked to consider the following:

- 1.1 To distribute the total Community Grants Fund 2018-2019 through a form of Participatory Budgeting process (PB). The CGF budget for 2018-2019 will be based on the previous year's figure of £44,184 but has yet to be confirmed
- 1.2 To delegate the delivery and development of the PB process to the £eith Chooses Steering Group and agree to receive regular progress reports at Neighbourhood Partnership meetings.
- 1.3 To support the Steering Group to develop the process in a way which addresses the recognised problem that ethnic minority group applicants have had a negative experience of PB in this and previous years.
- 1.4 To review membership of the £eith Chooses Steering Group.

2. Background

- 2.1 In 2009-2010 Leith Neighbourhood Partnership piloted the use of PB to distribute CGF. Improvements have been made annually. The original aims were to
 - 2.1.1 provide opportunities for local people to have a voice in what happens in their local area.
 - 2.1.2 Provide an effective link between the local community and local democratic processes.
 - 2.1.3 Increase accessibility of small scale funding to grass roots organisations and initiatives, including those that have not been funded previously or recently.
 - 2.1.4 Encourage active involvement in the PB processes.
- 2.2 The first £eith Decides event was held in November 2010, with PB events held annually since that first year. In 2017-2018 the CGF total award for Leith was £44,184. The Leith Neighbourhood Partnership took the decision to allocate 100% of the CGF through a PB process and the Steering Group reformed including some new members.

- 2.3 Leith Links Community Council secured Scottish Government Community Choices Funding (CCF) for a Project entitled *Making Local Democracy Work*. The successful Scottish Government CCF bid included £72,500 for allocation to local projects and an additional £10,300 to support the development of the PB process.
- 2.4 One of the aims of the Community Council application was to seek to integrate the CCF PB process with the Neighbourhood Partnership's £eith Decides PB process, if the two processes were to occupy the same period, and potentially to influence development from a *bottom up* community led perspective. This new approach was discussed and agreed at a Steering Group Meeting in October 2017.
- 2.5 A Partnership was formed between City of Edinburgh Council and the three local Community Councils of Leith Links, Leith Central, Leith Harbour and Newhaven. The CGF and CCF was combined to total £116,500. Leith Links Community Council vired an additional sum from an administration budget to create a total budget of £118,000 for projects.
- 2.6 The Steering Group agreed to rebrand the newly integrated PB process with a name change from £eith Decides to £eith Chooses to reflect the combination of the two approaches, with significantly increased funds to distribute.
- 2.7 The Steering Group met weekly over a period of 8 months for a total of twenty-six meetings to plan, develop and deliver the new £eith Chooses process. In addition, sub-groups met for specific development work.

3. Main report

- 3.1 The Steering Group agreed the following key aims for £eith Chooses:
 - The approach would be innovative and integrated and would be delivered within one financial year.
 - Local themes would be identified for applicants to focus delivery of initiatives against strategic aims.
 - To encourage applications from small groups across the Leith area.
 - Where groups could evidence their ability to deliver larger scale change, to offer opportunities for funding awards to resource that ambition.
 - To provide groups with support to participate in the process and reach a wider range of applicants.
 - To engage as many people as possible in a positive and high quality participative process in which they feel able to vote for the projects they want to see delivered in their local communities.
 - To develop and demonstrate partnership between the Council and the Community Councils at all levels of the PB process.

- To promote community engagement.
 - To build on extensive engagement and consultations already undertaken by Leith Creative and North-East Locality Improvement Planning partners.
 - To support ambitions for innovative community project work.
- 3.2 Applications were invited based on themes drawn by cross-referencing the data in the Leith Creative Masterplan Blueprint and the North-East Locality Improvement Plan.
- The agreed themes were: Encouraging neighbourliness; Improving the quality of our environment; Making connections across Leith; Creating a healthier community.
- A launch event was held at Leith Community Centre in November 2017 and twenty-seven organisations attended.
- Ongoing support was given through the provision of regular drop-in and help & advice sessions to encourage new and existing contributors to develop ideas.
- Leith Chooses created a strong brand identity as a local Graphic Designer created a high-quality suite of marketing products including: leaflets, posters, banners lamppost wraps and social media logos.
- In addition, social media was utilised with the set-up of a Leith Chooses website, Facebook Page, and Twitter feed to raise awareness of the process.
- 3.3 Three funding pots were created which included: up to £500, £501-£5k, £5K-£10K.
- 3.3.1 The £500 funding pot was open to constituted and non-constituted groups and individuals. This was designed to encourage new people and groups to present their ideas without the perceived burden of responsibilities of being an 'organised group'. This was possible through the Scottish Government CCF funding stream which had fewer funding constraints than the CGF.
- 3.3.2 The £501-£5K pot was funded by the councils CGF stream. Applicants had to be constituted groups.
- 3.3.3 The £5K-£10K pot was funded by the Scottish Government's CCF stream. Applicants had to be constituted groups.
- 3.4 A voting event was held on 3 March 2018 in Leith Community Centre. The issuing of the first ever Red Weather Warning for Scotland on 1 March 2018 added complexity and tension to the pre-event process.
- 3.5 Over 1000 people attended the event with 963 voters registered. 73 organisations applied to the Leith Chooses process with 67 applications presented for voting.
- 3.6 The event was organised as follows:
- 3.6.1 Postcodes were checked to ensure eligibility. Eligibility was that voters must be 8 years plus and work, live, study or volunteer in the geographical areas bound by the two electoral wards and the three Community Councils. Voters each received a Leith Chooses wristband to mark their eligibility to vote.

- 3.6.2 Each funding pot had its own allocated room and ballot box. Applicants hosted their own information tables to raise awareness of their work and market their project. Voters could cast four card votes in each funding pot.
- 3.6.3 Refreshments were available throughout the day. Face painting and balloon modelling were provided for children. These were an integral part of setting the ethos of the event.
- 3.6.4 Scottish Community Development Centre (SCDC) conducted a light touch evaluation exercise, inviting people to comment on their satisfaction with the event as they concluded their voting and exited.
- 3.7 Online voting opened on 3 March for two weeks.
- 3.7.1 Voters required a unique access code which was available through the voter event day, through project applicants (to a limited extent), through Libraries and by requesting a code via e mail. Library staff were briefed to support voters. As libraries have public access computers, this was designed to remove another potential barrier to participation.
- 3.7.2 Volunteers also visited local projects to promote and support voting.

Applications received and voting outcomes for Leith chooses 2017-2018							
Funding pot (£)	Total Applications Received	Applications presented for voting	Total applied for (£)	Number of votes cast in person, at the event	Number of votes cast at the event & online	Number of successful applications	Total for projects (£)
500	17	15	7,460	2,200	9,244	11	5,460
501-5K	28	27	93,564	3,071	11,443	12	44,000
5K-10K	28	25	266,022	2,903	10,691	8	68,000
Total	73	67	367,046	8,174	31,378	31	117,460

- 3.8 The following feedback and evaluation procedures were undertaken to assess the success of the process and to identify the improvements required:
- 3.8.1 An on the day evaluation at the event by SCDC which indicated an overwhelming positive rating of the experience by visitors and participants.
- 3.8.2 Two survey monkeys carried out with 43 completing the General Survey and 24 completing the Applicants Survey (anonymous).
- 3.8.3 An evening feedback discussion event was arranged with representatives from applicant groups to allow more in-depth discussion and consideration.
- 3.8.4 Additional feedback was received from a group of local ethnic minority community organisations via e mail and a face-to-face discussion.
- 3.9 Key results gathered from the online surveys indicated that:

- 3.9.1 The majority of those who responded felt that £eith Chooses Facebook page was the most effective media source used to promote the process (44% of Applicants/ 52% of Voters).
- 3.9.2 For those who applied for funding, attending the event to promote the work and aims of their groups (47%) were rated more important than the chance to win some money (31%)
- 3.9.3 For those who attended the event, the chance to support and vote and to help groups to win some money was rated the most important thing about the event (56%).
- 3.9.4 Of those who applied for funding, 58% said that they would apply next year, 29% were not sure and 12% would not reapply.
- 3.9.5 The majority of those who responded to the surveys felt that online voting was a good way of involving more people in the process (78% of Applicants, 71% of Voters), although the majority also felt that the online voting would benefit from improvement (72% of Applicants, 74% of Voters). A majority felt that a mix of in-person and on-line voting was preferable, to either only in-person or, only online voting.
- 3.10 Initial conclusions have been reached after consideration of the feedback by the Steering Group. That £eith Chooses PB process for 2017-2018 was partly successful as the following were met:
- The allocation of the total CGF, CCF and LLCC of £118,000.
 - Citizen participation had a direct impact on the funding allocation.
 - Citizens had an opportunity to input views on the rules governing the process.
 - The process had a deliberative element.
 - The process sought to redistribute resources based on the greatest need.
 - The process was designed to ensure that citizens could monitor the public spend.
 - Both large and small constituted and non-constituted groups had the opportunity to apply for funds.
 - Community engagement was high. Increased numbers of people participated in both attending the event and in voting online.
 - Community organisations networking was an integral focus at the event.
 - The Steering Group worked in partnership to develop, plan, and deliver a new rebranded and innovative process.
 - City of Edinburgh Council and the three Community Councils developed closer working relationships because of the process.

3.11 However, the Leith Chooses Steering Group have acknowledged that:

- The cultural diversity of Leith was not reflected in the votes cast by citizens and improvements are required to successfully address this problem.
- Small (and new) applicant groups do not tend to benefit from the process, compared to bigger and longer established groups.
- Members of the Steering Group felt constrained by the Council's IT and Security limitations.
- The deliberation of projects felt cumbersome due to IT challenges and that improvements are required to facilitate online voting opportunities.
- After the vote, a perception emerged that resources were redistributed based on familiarity and popular appeal, and not necessarily on the greatest need.
- A very high level of staff and volunteer work hours are required to plan, develop, and deliver the process.
- The issues indicated by the above may be complex to resolve. Restructuring of the process and monitoring processes have not yet been designed.

4. Measures of success

4.1 The following measures have been assessed to help to determine the overall success of Leith Chooses as an approach to involving local people in decision-making:

- Numbers of people participating.
- Numbers of applications received.
- Evidence that participation is reflective of the democratic make-up of the local area.
- Numbers of Leith Chooses awards to grass roots organisations and initiatives, including those not previously funded.

5. Financial impact

5.1 The CGF is contained within the Council's budget. The CCF is contained within the Scottish Government's budget. Delivery costs were funded by both the CCF and by the North-East Locality's Lifelong Learning Team.

5.2 Decisions taken for 2018-2019 will impact upon the allocation for the new CGF budget.

- 5.3 The decision as to whether Community Council Partners will seek external CCF in 2018-2019 has not yet been made. [*The outcome of an application would be known in September/October 2018*].

6. Risk, policy, compliance and governance impact

- 6.1 There are no adverse risks or policy impacts from this report. The scale of Leith Decides/Chooses 2018-2019 will be smaller without additional CCF. Solutions must be sought to counter the negative experience of ethnic minority community applicants.

7. Equalities impact

- 7.1 Equalities Impact Assessments will be required within the applicant's project reports.

8. Sustainability impact

- 8.1 The impacts of this report have been considered in relation to the three elements of the Climate Change (Scotland) Act 2009 Public Bodies Duties and there are no adverse effects.

9. Consultation and engagement

- 9.1 The Steering Group have: based proposals on previous experience and feedback, held an open launch event, held drop-in sessions in Leith Library, McDonald Road Library and Restalrig Hub, given e mail support, given individual group support, met unsuccessful applicants to offer feedback, held a face-to-face evaluation discussion event, held a face-to-face evaluation discussion with ethnic minority group applicants, conducted a Survey Monkey evaluation for applicants, created a Survey Monkey evaluation for all citizens. In addition, SCDC conducted an evaluative exercise.

10. Background reading/external references

- 10.1 Tiago Peixoto <https://democracyspot.net/2012/09/12/participatory-budgeting-seven-defining-characteristics/>
- 10.2 Leith Creative report: <http://www.leithcreative.org/wp-content/uploads/2017/10/LC-Blueprint-2017.pdf>
- 10.3 North East Locality Improvement Plan:
<http://www.edinburgh.gov.uk/localityimprovementplans>

Evelyn Kilmurry

North East Locality Manager

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11. Appendices

Appendix 1

	Name of applicant	Grant	Total Requested	Total Received
1	2018 Commemoration of Leith Casualties of the First World War	Small	£500	No Award
2	Art outside the Police Box	Small	£500	£500
3	Big Brunch - Individual St James Church	Small	£500	£500
4	Choose Happiness	Small	£475	£475
5	Family Fun Street Games and Dance	Small	£500	£500
6	Good Clean Fun (Leithers don't Litter)	Small	£500	£500
7	Help 154 Scouts (Leith) go camping!	Small	£500	£500
8	Leith Fort Residents Group	Small	£500	£500
9	Ragged University	Small	£500	No Award
10	Restalrig Road and Railway Path - Cleaning up Restalrig Road	Small	£500	£500
11	Safer by Sound	Small	£500	No Award
12	See Me' - Portrait Project with Young People	Small	£485	£485
13	Seniors Tea Party, CLASP	Small	£500	£500
14	Shelly Coat's First Foot (and Tam's Last Blast) Altered States Theatre Group	Small	£500	No Award
15	Taobh na Pairce Primary School - Film camera and film making workshops	Small	£500	£500
1	All Together - Flooring and lighting	Medium	£4,450	£4,450
2	Beyond Gender	Medium	£4,888	£4,038

3	Bike Shelter - Scooter Rack, St Mary's Primary	Medium	£2,152	£2,152
4	Broughton PS Parent Council - A growing community	Medium	£2,590	No Award
5	Community Picnic, St Mary's Star of the Sea	Medium	£1,200	No Award
6	Destiny Angels - 2 x community events	Medium	£3,636	No Award
7	Dr Bell's Family Centre, Summer Programme	Medium	£5,000	£5,000
8	Fort out of school club	Medium	£1,181	No Award
9	Friends of Pilrig Park - Lantern Parade	Medium	£1,929	No Award
10	Gala Day, Victoria Primary PTA	Medium	£1,000	No Award
11	Hidden Door Festival - Outreach workshops/guided tours	Medium	£4,515	£4,515
12	Invisible Cities	Medium	£1,255	£1,255
13	Leith Community Archers	Medium	£3,600	No Award
14	Leith Community Cinema	Medium	£3,000	£3,000
15	Leith Fab Cricket Club	Medium	£4,656	£4,656
16	Leith Festival	Medium	£3,875	No Award
17	Leith Late - A wall is a screen	Medium	£3,500	£3,500
18	MELA Songs of Zimbabwe	Medium	£5,000	No Award
19	Mustard Seed Edinburgh	Medium	£4,475	£4,475
20	Nepal Scotland Association	Medium	£3,925	No Award
21	People Know How	Medium	£4,000	No Award
22	Play equipment Leith, St Andrew's Playgroup	Medium	£4,703	No Award
23	Shakti - A young people's residential	Medium	£5,000	No Award
24	Super Power Agency	Medium	£3,492	No Award
25	Tailor Ed Foundation	Medium	£1,959	£1,959
26	The Junction: Young People, Health and Wellbeing	Medium	£2,500	No Award
27	Trim Trail, Leith Primary Parent Council	Medium	£5,000	£5,000
1	A.R.T.S afternoon, O.O.T.B. And Pulse of the Place	Large	£9,725	No Award
2	Be United	Large	£9,605	No Award
3	Bright Light - Stronger Families	Large	£9,520	No Award
4	Citadel Youth Centre	Large	£8,980	£8,980

5	Creative Electric - Arts	Large	£10,000	£10,000
6	Edinburgh Tool Library, Accessibility Leith	Large	£9,690	£9,690
7	Feniks Counselling	Large	£5,085	No Award
8	Forth Valley Health 4 You CIC	Large	£9,974	No Award
9	Friends of the Water of Leith Basin	Large	£9,500	No Award
10	Leith Central CC/Leith Links CC/Leith Harbour and Newhaven CC - Feasibility study	Large	£6,168	No Award
11	Leith DIY Skate Parks	Large	£9,000	£9,000
12	Leith Heritage Group (Scottish Historic Buildings)	Large	£7,950	£723
13	Leith Piano Hack #Piano Drome	Large	£6,636	No Award
14	Leith Theatre Trust	Large	£10,000	£10,000
15	Leith Vixens RFC	Large	£10,000	£10,000
16	Leonard Cheshire Scotland, Enliven Leith	Large	£9,091	No Award
17	Multicultural Family Base	Large	£9,766	No Award
18	Out of the Blue Leith Hub Meanwhile Use	Large	£9,613	£9613
19	Plus One Mentoring Leith	Large	£9,706	No Award
20	Projekt 42	Large	£9,994	£9,994
21	Sikh Sanjog Kickstart	Large	£9,988	No Award
22	Strange Town	Large	£9,935	No Award
23	The Men of Leith Men's Shed	Large	£10,000	No Award
24	VOCAL - Voice of Carers Across Lothian	Large	£10,000	No Award
25	Wee Green - "Good local food"	Large	£10,000	No Award
1	Beer Money	Small	£500	Withdrawn
2	Leith Mercury Multimedia news platform	Small	£500	Withdrawn
3	Rock 'n' Roll Edinburgh	Medium	£5000	Withdrawn
4	Custom Lane Design Workshops	Large	£10,000	Withdrawn
5	Leith School of Art	Large	£6,236	Withdrawn
6	MELA	Large	£10,000	Withdrawn

Appendix 2



Locality Improvement Plan Work plan – Small area plans

Area: Leith- identified areas

Outcome theme	Action(s)	Measures
Economy/Employability	<ul style="list-style-type: none"> develop further support for local businesses through the Leith Business Hub map, promote and identify opportunities to provide more tailored lifestyle and learning opportunities to meet identified needs identify where there are gaps in IT/digital skills training and skill development 	Measures to be developed

Action	Lead	Partners and resources	Milestone / Performance indicators	Due date	Status
1. Maximise the benefits for employability, community and for local business support through the development and delivery of the new Leith Business Hub and the Meanwhile Use Project	Council (Economic Development)	Council, NHS, Voluntary Organisations, other partners		Autumn 2018	
2. Seek to provide a new employability drop-in service in Leith in order to better reach and support local residents	Community Renewal	Community Renewal, Council, Voluntary Organisations, Community Groups, Community, local businesses	<ul style="list-style-type: none"> Identify an appropriate location Develop and deliver new service provision Make links to organisations, schools, colleges, community groups to promote Monitor and review provision 	December 2018	In progress
3. Map IT/ digital skills training provision in Leith	Cre8te/Digital Skills	Council (Lifelong Learning), Edinburgh College, Voluntary Sector	<ul style="list-style-type: none"> Map existing provision Identify any gaps/ duplication Seek to rationalise and improve provision in line with identified need targeting those in greatest need 	Autumn 2018	

Outcome theme	Action(s)	Measures
Health and wellbeing	<ul style="list-style-type: none"> work with partners to improve access to services for vulnerable groups such as those who are homeless, existing drug users and people in recovery from substance misuse work with city refugee resettlement initiatives to welcome and integrate new Scots into the area, focusing on ensuring they understand health information and advice and know how to access support and services develop and implement a preventative approach to alcohol-related harm with local people and partners 	Measures to be developed

Action	Lead	Partners and resources	Milestone / Performance indicators	Due date	Status
1. Develop an action plan based on the Edinburgh Alcohol Strategy to address alcohol misuse implement high priority actions initially in Leith and then expand to other areas with a high SIMD	Police, Edinburgh Health & Social Care Partnership (EHSCP)	EHSCP, NHS Lothian, Police, Fire Service, Ambulance Service, Third Sector	<ul style="list-style-type: none"> Establish NE delivery group Develop action plan Implement high priority actions 	June 2018	In progress
2. Advocate for the designation of Leith as an 'area of overprovision' of alcohol sales outlets in order to limit the number of new licenses granted	NHS Lothian	Licensing Board, Licensing Forum, Action on Alcohol delivery group partners	<ul style="list-style-type: none"> Submit a group response to the Licensing Board's constitution on their Policy statement providing evidence that Leith is an area of over provision of alcohol sales outlets Support the Licensing Forum to develop recommendations for the Licensing Board regarding areas of over provision of alcohol sales outlets in Leith 	Dec 2018	
3. Improve access to substance misuse support and services for vulnerable groups	EHSCP	Action on Alcohol delivery group partners	<ul style="list-style-type: none"> Engage with and support people who are homeless, people with substance misuse issues and people in recovery in Leith 	Mar 2019	
4. Increase awareness of the free community space provided via the new Wellbeing Centre at the Hibs Stadium and facilitate it's use by local people and partners working within the community	NHS	Action on Alcohol delivery group partners	<ul style="list-style-type: none"> Investigate potential for a programme of events at the GameChanger premises 	May 2018	
5. Develop document outlining health and wellbeing information and advice available in various languages, with a focus on those spoken by refugees in order to ensure better access to support and services	EHSCP	Public and third sector partners, community		April 2018	
6. Improve our understanding of ageing through the delivery of Conversation Cafe events held in Leith with stakeholders and local residents and to take action based on the priorities identified during the events to develop more age-friendly communities	Heriot-Watt University	Heriot-Watt University, Public and Third Sector partners, local people with lived experience	<ul style="list-style-type: none"> Identify partners Plan and deliver events Analyse feedback Develop and deliver action Review and capture impact and learning 	July 2018	

Outcome theme	Action(s)	Measures
Community safety	<ul style="list-style-type: none"> • address anti-social behaviour with a particular focus on motorbikes • engage with the local community through surgeries • carry out a “week of action” to address local issues. 	Measures to be developed

Action	Lead	Partners and resources	Milestone / Performance indicators	Due date	Status
1. Map existing surgeries within the small areas in Leith and identify any gaps	Police	Police, Council (Family & Household Support, Housing, Environmental Wardens), Fire Service, Community Councils, Residents Associations, Voluntary Organisations	<ul style="list-style-type: none"> • Map surgeries • Identify gaps • Create document 	Oct 2018	
2. Identify opportunities for joint partnership surgeries where appropriate and establish and promote new surgeries to increase awareness in the community	Police	Police, Council (Family & Household Support, Housing, Environmental Wardens), Fire Service, Community Councils, Residents Associations, Voluntary Organisations	<ul style="list-style-type: none"> • Identify opportunities • Establish new surgeries • Create poster and PDF to advertise surgeries • Advertise surgeries across the locality • Regular social media posts highlighting details of surgeries • Monitor and review attendance 		
3. Engage with local youth groups to identify ways to work in partnership and promote citizenship and good behaviour amongst communities	NE Locality Youth Development Worker	NE Locality Youth Development Worker, Police, Council (Lifelong Learning, Family & Household Support), Youth groups, Schools	<ul style="list-style-type: none"> • Engage with youth groups/ young people • Identify actions • Deliver initiatives • Review success 		
4. Develop and deliver a planned programme of partnership activity and community engagement to address concerns of community safety within the identified small areas in Leith	Police	Council (Family & Household Support, Housing), Voluntary Sector including Bethany, The Citadel and Destiny Angels, Schools, Community	<ul style="list-style-type: none"> • Complete an Environmental Visual Audit (EVA) jointly by the Preventions Intervention and Partnerships (PIP) team and Housing Officers • Share the report and progress improvement actions • Support the development of a new Tenants and Residents Organisation at Cables Wynd House • Deliver a consultation survey to seek views on how to improve the area • Deliver a programme of diversionary activities for young people 	June 2018	

Outcome theme	Action(s)	Measures
Children, young people and families	<ul style="list-style-type: none"> plan and deliver a multi-agency school holiday activity programme improve local provision of sexual health, mental health and alcohol misuse services and education for young people provide parenting training and support. 	Measures to be developed

Action	Lead	Partners and resources	Milestone / Performance indicators	Due date	Status
1. Develop a multi-agency holiday programme from Leith Library and Leith Community Centre that will target local children, young people and families including the Summer Reading Challenge, events and family learning activities	Council	Council, Schools, Community Groups, Voluntary Sector	<ul style="list-style-type: none"> Plan and develop initiatives in partnership approach and in response to identified community need focussed on hardly reached and small areas Publicise and promote programme Deliver programme of activities 	July 2018	
2. Develop and deliver the Edinburgh School Holiday Challenge that will target local children, young people and families in Leith and will deliver food, fun and educational events alongside access to relevant advice services	Council	Council, NHS, Schools, Community Groups, Voluntary Sector	<ul style="list-style-type: none"> Identify partners Identify and plan work to tackle gaps in current provision Promote and publicise programme Deliver programme Measure effectiveness and impact 	July 2018	
3. Roll out of pilot initiative "Every Contact Counts" to increase access to emotional and mental health resources in the community	NHS	GPs, NHS, Voluntary Sector			

Outcome theme	Action(s)	Measures
Place	<ul style="list-style-type: none"> • maximise opportunities through the Housing Service patch working model • identify ways to minimise littering, dumping and dog fouling • explore traffic management options that reduce air pollution • improve the physical environment to reflect the needs of people with disabilities. 	Measures to be developed

Action	Lead	Partners and resources	Milestone / Performance indicators	Due date	Status
1. Housing Officers to build relationships with local residents through undertaking annual conversations as part of regular contact and to support the establishment of new local resident's groups	Council (Housing)	Council (Housing), Registered Tenants Organisations, Community Groups	<ul style="list-style-type: none"> • Undertake annual conversations with local residents • Map existing outreach surgeries and deliver new surgeries where unmet need • Support the establishment of new local resident's groups in areas of higher need 		
2. Work with Changeworks, voluntary organisations, local residents and businesses to help the community reduce litter, flytipping and waste as part of the Zero Waste Leith campaign	Changeworks	Council Community Councils Community Groups Voluntary Organisations Changeworks			
3. Engage with young people and children through schools and other youth groups to support involvement and creative ways to promote responsible disposal of waste and the impact of litter	Council	Council (Transport & Environment, Lifelong Learning Services), Schools Youth Groups Changeworks	<ul style="list-style-type: none"> • Map events/projects being planned to schools/youth groups • Engage schools/youth groups on the best approaches to adopt • Deliver phased initiatives • Monitor and review 		
4. Establish a programme of estate walkabouts with community representatives (Living Streets) in areas of higher need to focus on making local streets safer and more inviting for active travel	Council	Council (Transport & Environment, Housing), Community Councils, Registered Social Landlords, Tenants and Residents Associations	<ul style="list-style-type: none"> • Identify priority areas of higher need • Schedule in walkabouts • Note improvement actions • Undertake actions 		